«Title» «First» «Last», President «Business»

«Address»

«City», Mississippi «Zip»

Dear Dr. «Last»:

I am writing to invite you to join me for lunch at the Governor's Mansion on Tuesday, August 26, at 12:00 pm.

The 2003 legislative session proved to be a historical one for education in Mississippi. We invested in education first and truly established it as a priority for our state. I feel that it is important to seek input from you and other educational leaders as we continue to look at ways in which we can increase opportunities for Mississippians. I look forward to having you over for good food and a good discussion of those items that are important to your students, your faculty and your communities.

Please notify Kelly Riley, my Education Policy Liaison, at 601-359-2528 if you will be able to accept this invitation. I look forward to seeing you soon.

RM/klr